

## ICMPD Job Profile

### Border Management Specialist<sup>1</sup>, IBM Jordan

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#### Functional Overview

The Border Management Specialist, working closely with the Senior Adviser, Border Management and Security Programme, based in ICMPD Amman Office, contributes to the implementation of a project or a thematic, geographic or sector-specific component of a project (or projects) through but not exclusively provision of requested expertise to the projects in the Programme's portfolio as well as to the Regional Offices, performing assessment and feasibility missions in the ICMPD geographic regions/countries, administration of project inputs ensuring that the project activities are managed according to the approved project documentation, work plans and budgets and in line with ICMPD's rules and business processes as well as partner and donor agreements.

The incumbent will report directly to the Head of BMS Programme in his capacity of the programme supervisor.

#### Key Results:

##### Support to the BMS portfolio:

The BMS Specialist provides support to the Senior Border Management and Security Adviser for the Middle East on his daily tasks in implementation of the Programme Work Plan and contributes to continuous identification and development of project ideas/concepts/project proposals.

Proactive collaboration ensured with Head of BMS Programme, Senior BMS Adviser and Project Manager/s, to identify opportunities for the expansion of ICMPD's Integrated Border Management (IBM) portfolio and development of new initiatives, including with a regional dimension. Substantive input provided to the design of projects within the IBM Portfolio to support the achievement of capacity development goals and sustainable approaches. Lessons learned and good practices identified to feed into the formulation of new projects, in collaboration with the BMS management.

##### Implementation of Technical content:

In close collaboration with the Senior BMS Adviser and under the coordination of the head of BMS Programme, ensure expert advice and guidance to the respective and relevant IBM stakeholders on matters related to their areas of expertise in line with the portfolio's scope and objectives. High-quality project outputs and deliverables related to area of work, are delivered in a timely and qualitative manner.

S/he conducts training activities within respective BMS projects and/or contributes to development of training agendas, training plans and curriculum.

Effective collaboration developed and maintained with PjM and project/s beneficiaries ensuring that project technical content is implemented in an efficient and cost-effective manner in line with the work plans. Project achievements assessed and lessons learned generated.

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<sup>1</sup> This project profile is classified at IP3.

In coordination with PjM/s, the Border Management Specialist generates substantive project outputs according to highest analytical and professional standards, including preparation (collect inputs, compile, edit) of operational reports/final reports to partners and donors and project content as well as contributes actively to the knowledge management process of ICMPD and the Programme.

### **Required Expertise**

- A minimum of 5 years' relevant professional experience in law enforcement and/or training with the focus on border management and security at mid-or senior-level positions at the international level.
- In-depth knowledge of relevant legislation, policies, and regulations related to the respective organisations/government agencies in the related field.
- Proven experience in providing trainings, including Trainings-of-Trainers (ToT).
- Proven experience in working at policy, strategic and operational levels, with law enforcement and/or international institutions/agencies.
- Proven experience in working on or related to EU funded projects.
- Substantial knowledge of integrated border management, border security and security, specialised knowledge on counter-terrorism, organised crime and other areas of law enforcement.

### **Qualifications, Experience and Language Skills**

- Experience in international context.
- Proficiency in (verbal/written) English, proficiency in a major EU language, Russian, or Arabic is an asset.
- University degree (Master's level), preferably in security and/or law, law enforcement or related fields, equivalent of professional studies within a public law enforcement administration.